



## Hannah Rachael Weddings Wedding Venue Guide

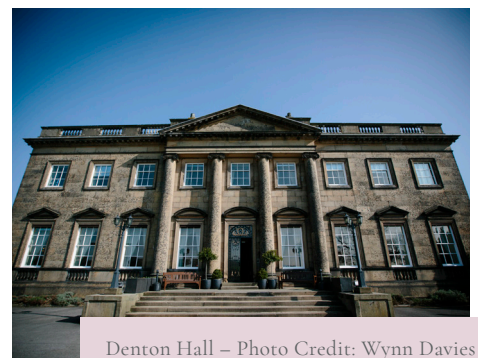
This mini guide is designed to help you ask all the right questions while on the search for your dream wedding venue. You may find that not all of the questions below are relevant to your unique day, however I do hope this provides you with a useful list of key questions and things to consider.



Thief Hall – Photo Credit: Phoebe Jane Photo / Charlottes Floral Design / Hannah Rachael Weddings



Denton Church – Photo Credit: Reg Senior



Denton Hall – Photo Credit: Wynn Davies Photography

### Hannah's Top Tips

Before you start to visit venues, I would recommend you sit down and discuss how many day and evening guests you would like to invite. All venues offer different ceremony, wedding breakfast and evening reception capacities. Deciding this will help you to narrow down your search and more importantly save you time.

Next, have a think about the type of ceremony you would like – religious, civil ceremony, blessing, handfasting etc. Now consider if you would prefer your ceremony to take place in the same venue as your reception (some venues are not licensed for civil ceremonies)? If you are opting for a religious ceremony, consider how far you would be happy to travel from one venue to the other?

Believe me, considering these two factors will save you loads of time viewing venues which are just not the right fit for you and your day.

P.S. don't worry if it takes you what feels like forever to find your dream venue. I've worked with lots of couples over the years, some find their venue on their 1st ever viewing and some search for months before finding 'the one'. Trust me, you will know when you find the perfect venue for you!

### Wedding Venue Checklist:

- Venue Details
- Ceremony
- Drinks Reception
- Wedding Breakfast
- Set Up & Styling
- Bar & Evening
- Reception
- Accommodation
- Cost & Budgeting

# Venue Details

Venue	
Location	
Name	
Number	
Email	
Is the venue accessible for disabled guests?	Yes <input type="checkbox"/> No <input type="checkbox"/>
What are your minimum & maximum numbers?	
Ceremony	
Wedding Breakfast	
Evening	
Do you offer exclusive use?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Notes:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

# Ceremony

Is the venue licensed for civil ceremonies?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Where would our ceremony/blessing take place?	
Is there a local church nearby where we could have our ceremony?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is it possible to have an outdoor ceremony? What would the wet weather option be if so?	Yes <input type="checkbox"/> No <input type="checkbox"/>
How would our ceremony be laid out?	
Do you allow confetti?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Registrars details	

Notes:

.....

.....

.....

.....

To do:

.....

.....

.....

.....

.....

# Drinks Reception & Wedding Breakfast

Where would our canapé/drinks reception take place?	
Where would our wedding breakfast take place?	
Are tables & chairs provided? If so, what styles are these?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is linen, cutlery, crockery & glassware provided? If so, what will these look like?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have a list of recommended suppliers? Do we have to use these suppliers or are they just suggestions? (e.g caterer/band/bar/florist)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Can we use a caterer of our choice?	Yes <input type="checkbox"/> No <input type="checkbox"/>
What menu options can we expect? (canapés, plated, street food, sharing, buffet, BBQ)	
Who will provide the waiting staff? (venue or caterer)	

## Set Up & Styling

What time will we have access to the venue from and until?	
Will anyone be available to help set up and pack down?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will there be a venue co-ordinator onsite during our wedding?	Yes <input type="checkbox"/> No <input type="checkbox"/>
What time will our suppliers have access to the venue from to set up? (e.g florist/stylists/wedding planner)	
Do you allow candles/naked flames?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have any restrictions? (decorations, structures, is it a listed building)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Notes:

.....

.....

.....

.....

.....

.....

.....

.....

.....

# Bar

Do you provide a fully stocked bar and bar staff?	Yes <input type="checkbox"/> No <input type="checkbox"/>
What drinks do you offer on arrival/during the meal/stock at the bar?	
What time will the bar close/evening reception finish?	

Notes:

.....

.....

.....

.....

# Evening Reception

Where would our evening reception take place?	
Would this be in the same room as our wedding breakfast & would this need turning around?	
What time would you recommend our evening guests arrive?	
Where would our cake cutting take place? Do you provide a table, linen, stand & knife for this?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Where would we have our first dance?	
Where would our band/DJ/musician be positioned?	
When would they be allowed access to setup?	
Do you have any noise restrictions?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Notes:

.....

.....



